

# Carpentry Level 1

## Dual Credit Partnership 2026-27

**Due April 22, 2026**

RECEIVED ON:

*Date Received*

*BCIT courses may qualify for DUAL CREDIT, giving students additional credits towards the high school completion certificate.*

**Please return completed packages to your school Counsellor or Dual Credit Facilitator.**



**Chilliwack  
School District**



™

**BRITISH COLUMBIA  
INSTITUTE OF TECHNOLOGY**



## Program Summary:

**Carpentry - Framing:** G.W. Graham – Grade 12 (Semester 2)

**Transportation:** Students are responsible for their own transportation to G.W. Graham

**Equipment, Textbooks & Other Fees:** approx. \$1250 for textbooks, tools, PPE & equipment. *(subject to change)*

**Certification Received:** Carpentry Framing– Level 1

## Youth TRAIN in Trades Program Objectives:

*Skilled Trades BC* Youth TRAIN in Trades is an industry certification program for BC secondary school students. The program enables students to earn both graduation credits and credit for the first level of technical training associated with a *Skilled Trades BC* program or apprenticeship. This is an opportunity for high school students to get a head start on earning their credentials in a trade recognized by *Skilled Trades BC*.



## Prerequisites

- Must be a registered student in the Chilliwack School District
- Must be 16 years of age to begin and 19 years of age before program completion
- Completion of all Grade 11 courses
- Completion of English 12 & Indigenous Grad Requirement *(course may vary)*
- **Course Planning in advance is necessary to ensure course availability**

## Modules Covered in the Carpentry- Framing Program:

*(Each module contains several different topics)*

- |                       |                                 |                        |
|-----------------------|---------------------------------|------------------------|
| • Occupational Skills | • Wood & Metal Framing          | • Window Installation  |
| • Safety              | • Stairs & Railings             | • Cabinet Installation |
| • Site Prep & Layout  | • Interior & Exterior Finishing |                        |
| • Concrete Form Work  | • Hanging Doors                 |                        |



## Tips & Tricks for Applying for a Dual Credit Program

*Dual credit programs are highly competitive, while we try to accommodate all students, we are limited by the amount of seats awarded to us by our Post Secondary partners. We need to ensure that we provide them with the most suitable candidates. We look for students with academic success, but also experience, responsibility, attitude, effort and maturity in terms of being ready for a university level program where you will be treated as an adult.*

1. This is a student-driven application. Please answer all questions in as much detail as possible. Be honest and include explanations and details where appropriate. The entire application process should take you upwards of 4 hours minimum. Take your time and be thorough. Have someone you trust review your application before you submit. If you are printing the application to fill out please use **BLUE/BLACK ink to complete. NO PENCIL!**
2. **Meet and check** with your school-based counsellor to ensure that you meet all the requirements of the program you are selecting (ex: You are registered to complete English 12 in an advanced manner).
3. Check the University website for the **MINIMUM** requirements and pre-requisites, then go above and beyond. (Ex. The course requires Physics 11: you should consider taking Physics 11 and Physics 12. The higher the course, the higher your letter grade, the better your application reads).
4. Your **PEN** number is **NOT** the same as your school student number. Your **PEN** number can be found on the top of your report card and is 9 digits long.
5. Please provide **YOUR** cell phone number and a current **personal EMAIL**. (Ex: first name last name@gmail.com). Please **DO NOT** use your school district email address. We will not accept Parent or Guardian emails.
6. **Resume:** Be sure to include, certificates, awards, volunteer experiences/work experiences and course work that are **targeted to your area of study**. (Ex: if you are applying to be in the Professional Cook program, be sure to include that you have taken culinary courses or have your Food safe level 1. **Or** if you are applying to the Early childhood Education program, you should note that you have worked with children and young people).
7. **Cover Letter:** Your cover letter should be addressed to:  
**Selection Committee – Dual Credit Programs**  
**(Name your specific program: Carpentry)**  
8430 - Cessna Drive  
Chilliwack, B.C.  
V2P 7K4
8. When asking for a teacher/school-based reference, it is recommended that you provide your reference a copy of your resume and cover letter so that they can speak to your skills and experience directly. Additionally, when selecting who should be a reference for you, consider asking someone who can speak positively and confidently about you, your skills, your attendance and attitude. The references need to be completed on the application-based form **NOT** as separate letters. It is important to provide your reference with enough time to complete the form accurately – this means **NO** last-minute asks.



**Chilliwack  
School District**

## Application Requirements for Carpentry: Due April 22, 2026

Applicants must meet the following requirements:

- Eligible students must be moving into their Grade 12 school year
- Eligible students must be capable of an increased academic course load
- Eligible Students must be committed to completing a BC Dogwood certificate (High School Completion)  
**Application Package Checklist:** complete and submit to your school representative.
- If you are a student with an IEP (Individual education Plan) Please attach a copy.
- Application Forms:
  - Student Information
  - Statement of Interest and Intent
  - Teacher Reference Form
  - School Reference Form
  - Resume
  - Cover Letter

### Student Fees:

*Student paid fees will be shared with families upon acceptance to the program. We currently estimate these fees to be between \$1200 - \$1400. Financial assistance is available.*

**Parent or Guardian to sign:** *I have read and understand the costs outlined above which are not covered by the School District for Student (print name) \_\_\_\_\_.*

Parent or Guardian Signature: \_\_\_\_\_ DATE: \_\_\_\_\_

### Please Note:

***The British Columbia Freedom of Information and Protection of Privacy Act provides that BCIT may not release any information pertaining to student records, to anyone other than the student without the student's consent. BCIT does not normally allow any person other than the student to conduct student related business.***

**Only completed application packages will be processed.**

## Student Information

Legal Last Name:	
Legal First Name:	
Usual Last Name:	
Preferred First Name:	
Birth Date: (Day/Month/Year)	
Home Phone:	
Student Cell Phone:	
Student Personal Email:	
Home School:	
Grade:	

### IMMIGRATION/CITIZENSHIP STATUS

International Student

## Address Information

Street Address:	
City:	
Province:	
Postal Code:	
Mailing address: (if different)	

## Specialized Programming

Have you had learning assistance or accommodations in middle or highschool?	Yes	No
ELL (English Language Learner)	Yes	No
Special Education: Program? _____	Yes	No
I have an IEP (Individualized Education Plan) *Please attach a copy*	Yes	No

\*\*Students who are on an IEP will be required to meet with BCIT Accessibility services before entering the program in Semester 2 \*\*

\_\_\_\_\_  
Student's Signature

\_\_\_\_\_  
Parent's Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

## Statement of Interest and Intent

Please provide a brief statement describing your interest in a university trades program. This statement should outline why you are interested in Carpentry and why you feel that you are suited to take a university level program.

Name:	
Program:	
Career Goal:	

1. What have you done to prepare yourself for **study** in this area (i.e. course work, extra-curricular activities, reading, interviewing people, etc.)?
2. What have you done to prepare yourself for **work** in this area (i.e. volunteer work, work experience, job shadow, related job or transferable job skills, interviewing people, etc.)?
3. What skills do you have that will help you be successful in this program?
4. What interests you about a career in this field?



## Teacher Reference Form (to be completed by your teacher)

Student Name:		Current Grade:	
---------------	--	----------------	--

This student wishes to apply to BCIT as a student in the ***Carpentry Dual Credit Program***. The student is expected to participate in university-level courses to complete credits for their chosen career program. Please help in the selection process by providing information for the following items and providing your brief comments as necessary. Thank you.

Please check each item as: <b>(4) Excellent (3) Good (2) Satisfactory (1) Needs Improvement</b>	4	3	2	1
Punctual/ Attendance				
Enthusiastic and interested				
Initiative				
Responsible / Accountable				
Temperament / Personality / Accept Criticism				
Accurate / Able to follow instruction				
Able to work independently				
Dependable / Reliable				
Adaptable / Adjusts to new situations				
Able to get along with others				
Do you feel this student is adequately prepared and sincerely interested in a university level course?	Yes		No	
Do you feel this student is capable of successfully completing a university level course?	Yes		No	
Has this student received additional support during their Academic Education (i.e. IEO, learning assistance, other resources... etc.)	Yes		No	
<b>Comments:</b>   				

**Completed by school district:**

Name:		School:	
Position:		Phone/Email:	
Signature:		Date:	

## School Reference Form (to be completed by your counsellor, vice-principal, or principal)

Student Name:		Current Grade:	
---------------	--	----------------	--

This student wishes to apply to BCIT as a student in the ***Carpentry Dual Credit Program***. The student is expected to participate in university-level courses on campus at BCIT. This program will provide dual credit to the student.

Please assist with the selection process by providing information for the following information items and providing your brief comments as necessary. Thank you.

Please check each item as: (4) <i>Excellent</i> (3) <i>Good</i> (2) <i>Satisfactory</i> (1) <i>Needs Improvement</i>	4	3	2	1
Punctual/ Attendance				
Enthusiastic and interested				
Initiative				
Responsible / Accountable				
Temperament / Personality / Accept Criticism				
Accurate / Able to follow instruction				
Able to work independently				
Dependable / Reliable				
Adaptable / Adjusts to new situations				
Able to get along with others				
Do you feel this student is adequately prepared and sincerely interested in a university level course?	Yes	No		
Do you feel this student is capable of successfully completing a university level course?	Yes	No		
Has this student received additional support during their Academic Education (i.e. IEO, learning assistance, other resources... etc.)	Yes	No		
<b>Comments:</b>   				

**Completed by school district:**

Name:		School:	
Position:		Phone/Email:	
Signature:		Date:	