



Students need to understand the importance of Workplace Safety as it relates to the health and protection of young workers in the Province of British Columbia. In order to complete the required Safety assignment, discuss WCB Regulation 3.12 with your Career Programs Teacher/Facilitator, Watch the online program on **Workplace Rights and Responsibilities** and complete the Workplace Safety Knowledge questions.

Scan or click on the QR Code to access the online program:



WORK SAFE BC

WCB Regulation 3.12: The Right to Refuse Unsafe Work - Procedure for refusal

1. A person must not carry out or cause to be carried out any work process or operate or cause to be operated any tool, appliance or equipment if that person has reasonable cause to believe that to do so would create an undue hazard to the health and safety of any person.
2. A worker who refuses to carry out a work process or operate a tool, appliance or equipment pursuant to subsection (1) must immediately report the circumstances of the unsafe condition to his or her supervisor or employer.
3. A supervisor or employer receiving a report made under subsection (2) must immediately investigate the matter and
 - a. ensure that any unsafe condition is remedied without delay, or
 - b. if in his or her opinion the report is not valid, must so inform the person who made the report.
4. If the procedure under subsection (3) does not resolve the matter and the worker continues to refuse to carry out the work process or operate the tool, appliance or equipment, the supervisor or employer must investigate the matter in the presence of the worker who made the report and in the presence of
 - a. worker member of the joint committee,
 - b. worker who is selected by a trade union representing the worker, or
 - c. if there is no joint committee or the worker is not represented by a trade union, any other reasonably available worker selected by the worker.
5. If the investigation under subsection (4) does not resolve the matter and the worker continues to refuse to carry out the work process or operate the tool, appliance or equipment, both the supervisor, or the employer, and the worker must immediately notify an officer, who must investigate the matter without undue delay and issue whatever orders are deemed necessary.



Students also need to understand the importance of **Workplace Bullying & Harassment Policies** as it relates to the health and protection of young workers in the Province of British Columbia.

Workplace bullying and harassment includes any inappropriate conduct or comment by a person towards a worker that the person knew or reasonably ought to have known would cause that worker to be humiliated or intimidated.

In order to complete this required safety assignment, study the **Worker Fact Sheet on Workplace Bullying and Harassment** and complete the Workplace Safety Knowledge questions.

**Scan or click on the QR Code below to access the
Worker Fact Sheet on Workplace Bullying and Harassment:**



Student Signature

Student Name

Date



Workplace Safety Knowledge Test

1. If you believe a work procedure or tool to be unsafe, what must you do?

- a. Refuse to do the procedure or use the tool
- b. Communicate your concerns with your supervisor
- c. All of the above

2. Which of the following are your responsibilities as a WORKER?

- a. To immediately correct unsafe conditions or report them right away to your supervisor
- b. To work without undue risk to yourself or others
- c. To know how to handle any hazardous materials or chemicals you use on the job
- d. All of the above

3. Which of the following topics is NOT required as part of new worker training and orientation?

- a. Workplace health and safety rules
- b. Specific hazards to which the worker may be exposed
- c. Personal protective equipment (PPE)
- d. How to perform basic first aid procedures
- e. WHMIS information and requirements, where applicable
- f. All of the above

4. Which of the following are considered an EMPLOYER'S rights and responsibilities?

- a. Ensure the health and safety of workers
- b. Expect workers to follow health and safety procedures at all times
- c. Establish occupational health and safety policies and programs
- d. All of the above

5. Which of the following are considered a SUPERVISOR'S rights and responsibilities?

- a. Know the WorkSafeBC requirements that apply to the work being supervised
- b. Ensure personal protective equipment/clothing is available and maintained
- c. Investigate unsafe conditions reported to them immediately
- d. All of the above

6. True or False: Only workplaces with 5 or more employees are required to conduct new worker safety training.

- a. True
- b. False



7. Which of the following are general strategies for minimizing the risk of injury due to workplace hazards?

- a. Keep workplace clear and uncluttered
- b. Wear/use appropriate protective equipment
- c. Follow all safety procedures
- d. Ask for assistance, if required
- e. All of the above

8. When is it appropriate to refuse to do unsafe work?

- a. When you have already completed assigned tasks?
- b. When you have reasonable cause to believe that to do so would create an undue hazard to the health and safety of any person
- c. When you have not yet discussed a hazardous situation with your supervisor or employer
- d. When your coworker tells you to

9. Which of the following are consistent with the practice of due diligence?

- a. Taking all reasonable precautions while conducting your work, health and safety responsibilities
- b. Protecting the well-being of fellow employees and co-workers
- c. Documenting training records and work performance evaluations
- d. All of the above

10. What are some of the legal consequences for knowingly causing workplace accidents?

- a. Prosecution
- b. Jail time
- c. Fines
- d. Criminal record
- e. All of the above

11. If you believe you have been a victim of bullying, what must you do?

- a. Communicate your concerns with your supervisor
- b. Engage in workplace bullying or harassment yourself
- c. Confront the offending party to demand an apology
- d. All of the above



12. Which of the following are the responsibility of the employer?

- a. Draft a workplace policy statement
- b. Develop reporting procedures.
- c. Train workers and supervisors.
- d. All of the above

13. Which of the following are NOT Bullying and Harassment?

- a. Offering constructive feedback.
- b. Saying hello to other co-workers.
- c. Making a legitimate complaint about another workers conduct.
- d. Expressing differences of opinion
- e. All of the above

14. What are some examples of Workplace Bullying and harassment?

- a. Spreading malicious rumours
- b. Verbal aggression or yelling
- c. Cyber bullying
- d. Calling someone derogatory names
- e. All of the above.

15. True or False: Apprentices are not subject to the Workers Compensation Act and the Occupational Health & Safety Regulation.

- a. True
- b. False

Date: _____

Teacher Signature: _____

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